



NEW MEMBERS Application for Membership & Insurance: V.1.22

Please ensure that **all sections** are completed **in full** and in **BLOCK CAPITALS**. Failure to do this will delay your insurance cover. **If you require Membership and Insurance, complete the 'Membership and Insurance' form.**

Group name:			
Group contact name:		Role within group:	
Email:		Tel No:	
Alternative contact name:			
Tel No:	Email:		
Meeting Address (where group me	eets):		
Postcode:		ocal Authority area:	
Important: If your group meets regular	ly in several locations, you must p	-	erleaf (giving full postal addresses
and post codes) to ensure adequate ins	•		
Correspondence address (if differ	rent from above):		
Address:		Local Authority area:	
Postcode:		For regular LHYCA updates pl	ease tick box
Website:		For regular Youth Scotland em	ail updates please tick box:
(please tick type)JuCommunity Centre/WingJuYouth CentreBoVillage HallDrSchoolArFaith Based BuildingAfOtherDo(please specify)YoInInNo. of youth groups: (see guidance notes)Faith Bared buildingHow many youth groups are covered by this membership application?Di	ype of Youth Provision: (please tick all that apply) unior Senior oys Girls oys Sports rop-in Sports rts / Drama / Creative Image: Creative fter School Club Image: Creative etached Youth Work Image: Creative outh Café Image: Creative outh Café Image: Creative aith Based Image: Creative sports Image: Creative sports Image: Creative outh Café Image: Creative sports Image: Creative igital/Online Image: Creative poC Image: Creative	Young People identify as: (please give numbers) In another way Ages Male Female 3-7	Opening Days/Times: Sun
	ther:	Totals	
Has your group ever previously be (please give previous name of group		Yes No	
LHYCA use only: Date Received: Fee Received: Status: New Group	Youth Scotl Date Receiv Fee Receive		ue No.:

We are registered as a charity with the Office of the Scottish Charity Regulator (OSCR) We are registered as a Company Limited by Guarantee with Companies House We are a Scottish Charitable Incorporated Organisation (SCIO) We are a Scottish Charitable Incorporated Organisation (SCIO) We are a Scottish Charitable Incorporated Organisation (SCIO) We are a Scotial Enterprise Scottish charity number We are part of a larger organisation (e.g. YMCA, Housing Association, Local Authority) Name of larger organisation/s: Group/organisation's annual turnover: Under £5K Under £20K Under £50K Under £100K Over £100K Under £50K Over £250K Over £200K Status of our group/organisation's meeting address: Own building Rent from another organisation If rent, please indicate the landlord: Faith Based Local Authority School Private Company Other Please indicate: Our Youth Group Yes No Employs its own staff Yes, you must provide your group's Employer PAYE Reference Number / Recruits its own volunteer staff Suses staff/volunteers from other organisations (e.g. Local Authority) LHYCA/Youth Scotland Network is committed to supporting and promoting a safe youth work environment. The two policies stated below are the minimum requirements for all LYCA/Youth Scotland members. LHYCA/Youth Scotland can give help and advice on producing and implementing these policies.	We have a written constitution We are registered as a charity with the Office of the Soctish Charity Regulator (OSCR) We are registered as a Company Limited by Guarantee with Companies House We are a Soctish Charitable Incorporated Organisation SCIO) We are a Social Enterprise Soctish charity number We are part of a larger organisation (e.g. YMCA, dousing Association, Local Authority) Name of larger organisation/s: Group/organisation's annual turnover: Jnder £100K Over £100K Over £250K Over £500K Status of our group/organisation's meeting address: Dwn building Rent from another organisation frent, please indicate the landlord: Faith Based Local Authority School Private Company Other Please indicate: Dur Youth Group Yes PAYE Reference Number * / Payes staff/volunteers from other organisations e.g. Local Authority) LHYCA/Youth Scotland Network is committed	Governance	Please tick
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How does	your youth	n grou	p access	the P	VG Schem	ne?
We are regi	stered:				Yes	No
• directly	with Volunt	teer So	cotland			
• directly	with Disclo	sure S	cotland			
• through	another or	ganisa	ation			
through	Youth Sco	otland				
We would li through You			PVG Sch	eme		
Please tick Youth Scotl						
Declarati	on (to be	e cor	npleted	by al	l groups	5)
I, the unders apply for me	•	•		•	•	/
By signing t • we meet t member *				nts to t	become a t	full
 we agree in order to young peo the individ notified the inform 	o develop a ople. luals name	ind sup	oport a sa le membe	fe envi	ronment fo	or
If requested policies and	· •	•		••		t
Membershi	p and Insu	urance	e Fees: (1	tick op	tion)	
			Public Liat	-	,	
No. of		'		,y		
No. of members	£2m opt		£5m opt		£10m opti	on
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members 1-25	£60.00		£5m opt £85.00	ion	£105.00	on
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members 1-25 26-50 51-100	£60.00 £110.00 £200.00		£5m opt £85.00 £145.00 £250.00	ion	£105.00 £180.00 £315.00	on
members 1-25 26-50 51-100 101-250	£60.00 £110.00 £200.00 £240.00		£5m opt £85.00 £145.00 £250.00 £325.00	ion	£105.00 £180.00 £315.00 £410.00	on
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	oup Descriptor - Please enter a short descriptor of your group and how it operates: /ou require more space for this section – please use overleaf / next page
a)	Please provide a short description of your youth group – including the activities it delivers, the approaches you use, who the group is for, and the area you cover etc.:
b)	Describe your management committee including number of people, key roles, when they meet:
c)	Please tell us about your child protection arrangements and what you have in place to keep young people safe and sound:
lf y	you group operates in more than one meeting address: our group meets regularly in several locations, you must provide these additional address below (giving full postal addresses and st codes) to ensure adequate insurance cover is provided.
Me	eeting Address 2:
Me	eting Address 3:

Meeting Address 4:

Meeting Address 5:

 LHYCA use only: LHYCA Declaration: I, the undersigned, acting on behalf of LHYCA, certify that this group has been accepted into membership of LHYCA.

 Signed:
 Date:

(The person signing this Declaration should be an appropriate designated officer of LHYCA).

We will only use your information to provide the membership and youth work services you have chosen to participate in. Youth Scotland takes its obligations to any personal data held very seriously and has updated our privacy policy to accommodate new General Data Protection Regulations (GDPR).

You may see all of our policy online at <u>youthscotland.org.uk/privacy</u> or contact LHYCA at <u>lhyca4u@hotmail.com</u>

 Return this form along with your cheque to:

 Gordon Macdonald, Chair

 LHYCA: 5 Muirneag Court, Stornoway, Isle of Lewis, HS1 2JZ

 You can email your form to: https://www.lhyca.co.uk Tel: 07872 641304

 Please make cheques payable to: Youth Scotland – to pay by BACS:

 Account Name: Youth Scotland
 Sort Code: 80-02-27

 Account Number: 00995847
 Account Number: 00995847

Group Descriptor - Please enter a short descriptor of your group and how it operates: Continued
a) Please provide a short description of your youth group – including the activities it delivers, the approaches you use, who the group is for, and the area you cover etc.:
b) Describe your management committee including number of people, key roles, when they meet:
c) Please tell us about your child protection arrangements and what you have in place to keep young people safe and sound: