

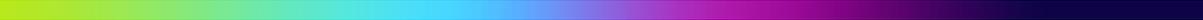


Youth Scotland Post Lockdown Readiness Guide

17 June 2021 Update

Planning for your youth group/organisation
as lockdown eases





Contents

1. Introduction.....	3
2. Youth work specific guidance and community-based youth work	3
Youth work adopts space-based delivery approach.....	3
Guidance on the delivery of youth work.....	3
Youth Scotland Resources	7
3. Law at Work (LAW).....	10
How to access Law at Work.....	10
4. Training and support	11
5. The Scottish Government’s updated framework and approach.....	12
6. Resources and links mentioned in this document	12

1. Introduction

This document is a guide to being ready for Covid-19 lockdown restrictions continuing to ease in line with Scottish Government and Public Health Scotland guidelines.

As of 17 June, Scotland has transitioned to Protection Levels 0 -2. Most travel restrictions across the country have lifted, with some adjustments for traveling through areas of a higher Protection Level. This guide has advice and resources for community-based youth groups working towards resuming both indoor and outdoor delivery.

Note: this guide is designed to offer specific support to delivery in a community-based youth work setting. It should always be used as a supplement to the national youth work guidance ([Guiding Framework to support the delivery of youth work services](#)) and Scottish Government and Public Health Scotland guidelines (<https://www.gov.scot/coronavirus-covid-19/>)

The Scotland's Strategic Framework Update states: "Our strategic intent remains to: suppress the virus to the lowest possible level and keep it there, while we strive to return to a more normal life for as many people as possible."

2. Youth work specific guidance and community-based youth work

Youth work adopts space-based delivery approach.

Following on from Scottish Government's update to CLD safer workplaces guidance, YouthLink Scotland and the youth work sector have also updated the [Guiding Framework to support the delivery of youth work services](#) to reflect these changes.

The updates remove the cap on numbers at levels 0-2. This updated guidance replaces the previous guidance with a 'space-based' approach which should allow for mitigations to be in place around physical distancing etc.

Guidance on the delivery of youth work

The key information for youth work providers in [Levels 0 – 2](#) is:

Youth work is permitted indoors and outdoors. The cap on numbers has been replaced by a space-based approach following a thorough risk assessment – [please see the table below for full details.](#)

Determining Capacity

See page 13 of [Guiding Framework to support the delivery of youth work services](#) for advice on determining safe capacity.

Additionally, advice on calculating capacity is available from [Scottish Government](#) and the [Scottish Community Development Centre](#)

Whilst we continue to appreciate that members are keen to 'get fully back up and running', we must stress that you should continue to follow the Scottish Government's and Public Health Scotland's Guidance at all times and progress carefully ensuring the health and wellbeing of staff, volunteers and young people.

Permissible youth work by Protection Level

Levels 0 - 2	Level 3	Level 4
Under 18 Years		
<p>Youth work permitted indoors and outdoors.</p> <p>Following a risk assessment, a space-based approach should be taken in line with capacity guidance. Numbers permitted are to be based on the capacity of the venue provided physical distancing and other mitigations remain in place.</p> <p>Youth work leaders should make use of the range of Scottish Government and other national guidance available to support safe delivery of youth work e.g. Scottish Government events, or schools guidance, Sports Scotland guidance.</p> <p>This may support the use of specific activities within youth work delivery, or in determining capacity within outdoor spaces.</p> <p>Indoor and outdoor residential youth work activity can recommence subject to:</p> <ul style="list-style-type: none"> The expectations before delivery are in place, including an appropriate risk assessment. Only allowed when virus prevalence is equivalent to new Covid-19 Protection Levels 0, 1 	<p>The recommended method of learning is online or outdoors</p> <p>Youth work permitted outdoors.</p> <p>Indoor youth work is permitted for the following purposes:</p> <ul style="list-style-type: none"> Targeted youth work to support health and wellbeing with vulnerable groups Completion of youth qualifications or employment training Education recovery <p>The maximum number of persons should not exceed 30 people in any space (including youth workers)</p>	<p>Learning permitted outdoors and should only be delivered indoors as part of support services for the purpose of essential intervention.</p> <p>Numbers should be kept as low as possible and should not exceed 15 persons at any time (including youth workers).</p>

<p>and 2 at both the originating authority and destination*.</p> <ul style="list-style-type: none"> • Single youth work organisation occupancy only - except for Protection Level 0 (at both originating authority and destination) where a maximum of two youth groups may attend. • Any travel arrangements follow latest guidance as set out on page 17. • Covid-19 protocols are maintained during the residential. • Individuals sleeping in either single rooms indoors or single person tents outdoors. • Washing and toilet facilities reserved for single person use at any one time. • Enhanced cleaning in between visits. <p>*Youth work groups may travel through areas subject to higher protection levels but should make every effort not to stop in a higher-level area.</p>		
Over 18 Years		
<p>Youth work indoors and outdoors is permitted.</p> <p>Following a risk assessment, a space-based approach should be taken in line with capacity guidance. Numbers permitted are to be based on the capacity of the venue provided physical distancing and other mitigations remain in place.</p> <p>Youth work leaders should make use of the range of Scottish Government and other national guidance available to support safe delivery of youth work e.g. Scottish Government events, or schools guidance, Sports Scotland guidance.</p> <p>This may support the use of specific activities within youth work delivery, or in determining capacity within outdoor spaces.</p>	<p>The recommended method of learning is online or outdoors</p> <p>Face-to-face youth work should only take place where it cannot be delivered online and is essential to gaining a qualification or providing essential support to the most vulnerable learners.</p> <p>The maximum number of persons outdoors should be limited to 15 and indoors should be limited to 5 including youth workers.</p>	<p>Learning should only take place for the most vulnerable people who do not have other means of support and cannot access support remotely.</p> <p>The maximum number of persons indoors or outdoors should be limited to 5 including youth workers.</p>

<p>Indoor and outdoor residential youth work activity can recommence subject to:</p> <ul style="list-style-type: none"> • The expectations before delivery are in place, including an appropriate risk assessment; • Only allowed when virus prevalence is equivalent to new Covid-19 Protection Levels 0, 1 and 2 at • both the originating authority and destination*. • Single youth work organisation occupancy only - except for Protection Level 0 (at both originating authority and destination) where a maximum of two youth groups may attend. • Any travel arrangements follow latest guidance as set out on page 17. • Covid-19 protocols are maintained during the residential. • Individuals sleeping in either single rooms indoors or single person tents outdoors. • Washing and toilet facilities reserved for single person use at any one time. • Enhanced cleaning in between visits. <p>*Youth work groups may travel through areas subject to higher protection levels but should make every effort not to stop in a higher-level area.</p>		
---	--	--

Table 1-1

Additional travel guidance

[Guiding Framework to support the delivery of youth work services](#) states that youth group trips, outings, excursions and residentials can take place across Scotland, provided expectations before delivery and risk assessments are in place.

See page 16 of [Guiding Framework to support the delivery of youth work services](#) guidance for full travel details, and pages 17-19 for the latest guidance on residential trips.

Prior to resuming face-to-face youth activities



We would advise all community-based youth workers and groups to be aware of the 'Expectations before delivery' section of the [Guiding Framework to support the delivery of youth work services](#) and to carry out their own risk assessment of any planned activity.

Good communication with young people and their parents or carers can set expectations and ensure that safety questions and concerns can be dealt with.

Youth work in schools

As part of education recovery, outdoor youth work may now be delivered during the school day, in line with [Coronavirus \(COVID-19\): guidance on reducing the risks in schools](#) and in agreement with schools and Local Authorities. More details can be found on page 10 of the [Guiding Framework to support the delivery of youth work services](#)

Outdoor sports

Youth work leaders considering delivery of organised outdoor contact sports should consult Scottish Government guidelines and [sportscotland](#) advice.

Digital youth work

We expect digital youth work to remain part of community-based youth work for the foreseeable future. Some groups may be reluctant or unable to resume face-to-face youth work at this stage. Youth Scotland has some valuable resources available to support this further down this page. We also regularly run online [training to support workers](#)

Youth Scotland Resources

Digital Youth Work and Safe Online Working

During lockdown, digital youth work will return to being the most common form of delivery for many groups. The following advice and resources help support these activities.

Advice on safe digital youth work

At the bottom of our Covid-19 webpage, you can [download a quick guide](#) on suggestions and advice for safe online youth work. We are asked: how can we reach young people digitally? How can we do it safely? What activities can we arrange online when our youth centres are closed? Safeguarding the young people, you work with and keeping yourself safe are still top priorities.



Youth Highland, our Area Association partner have produced a guide from their experience of working online. It also includes their views on social media and other digital tools - download at the foot of this page.

Cyber security advice from Police Scotland

Police Scotland have issued some very accessible cyber security videos that their colleagues in the City of London Police have shared. The videos cover: Phishing, Vishing, Multi-Factor Authentication, Passwords, Software updates, Social engineering and Securing your router. The topics may sound daunting, but the videos avoid jargon and explain things clearly. See the download at the foot of this page.

Outdoor activities and outdoor youth work

Many groups will now be turning to outdoor delivery as spring arrives. We have produced some handy guides on detached youth work and outdoor activities.

Youth Scotland's Guide to Detached Youth Work

This pack is for youth workers who are interested in detached youth work, whether they are already a detached youth worker or wanting to develop detached youth work. This pack looks at the practicalities of detached youth work and the benefits of it.

Youth Scotland's Guide to Out and About Youth Work

This pack is for groups who are interested in outdoor activities. The outdoors can be a great place to learn and have fun and can make a significant contribution to the health and wellbeing of young people and adults. Positive experiences can generate an interest in the outdoors which goes far beyond the boundaries of your youth group.

Insurance

Please note that when planning to re-commence any activities, you need to adhere to the guidelines stipulated by the Scottish Government because should any insurance claim occur, your activities will be checked to see if they have adhered to these and if not, there would be a chance the claim will be repudiated.

Hygiene and infection control measures

Please also refer to [Health and hygiene](#) from page 14 of COVID-19: Guiding Framework to support the delivery of youth work services.

You will need to think about cleaning schedules, provision of washing facilities and / or hand gel, notices about how to prevent spread of infection, employee health screening and how to deal with any incidences of COVID-19 infections in your setting. You may



also have to limit the use of resources such as games or sport equipment and put additional cleaning measures in place for these.

You should make contact with the owner/operator of your building if you do not have your own premises to discuss planning for reopening arrangements.

Coronavirus (COVID-19): Strategic Framework update

In support of our members, Youth Scotland has tried to provide an accessible readiness guide for community-based youth work. While the [Coronavirus \(COVID-19\): Strategic Framework update - February 2021](#) from Scottish Government and the youth sector's [COVID-19: Guiding Framework to support the delivery of youth work services](#) provide the detail on lockdown reasoning and restrictions for youth work delivery, these are dense documents. This readiness guide is designed to collect information specific to community-based youth work and provide additional guidance and resources.

This readiness guide has been developed in line with Scottish Government, Public Health Scotland and sector guidance. Whilst Youth Scotland member groups must use their own discretion and are ultimately responsible for ensuring the safety of the young people, staff and volunteers, we hope that readiness guide will help with this process.

This plan is current as of changes made to lockdown on 2 June 2021 and we will update this as and when more information and guidance emerges.

Youth groups and organisations, like many other businesses and charities, will face many decisions around assessing their operations, bringing employees and volunteers back to work, and ensuring the workplace/youth setting is safe for both young people and workers/volunteers.

We have therefore provided access to a Return to Work Toolkit, provided by Law at Work. This is a FREE membership service available to all Youth Scotland member groups. Details of how to access the Law at Work resources are outlined in the LAW at Work section later in this guide.

Youth Scotland continues to provide a range of training and information to our member groups to support this. See the Training and Support section later in this guide.

We know many of our member groups have been able to embrace digital youth work activity and all it can offer, using this to engage and support young people in the hardest of times. The need for this is likely to be ongoing for some time and we would encourage workers to embrace and develop this provision where you can.

We know that many groups have also expressed an interest in delivering detached/outreach services and delivering outdoor learning and youth work. In line



with the changes of Monday 26 April, we would recommend groups take a look at the toolkits and training on detached youth work and outdoor learning available from Youth Scotland; see the Training and Support section later in this guide.

3. Law at Work (LAW)

You can access an extensive suite of legal advice, guidance and templates as part of your Youth Scotland membership. Law at Work have updated their COVID-19 guidance to include a Return to Work Toolkit.

As the COVID-19 restrictions are lifted, youth groups/organisations face many decisions around assessing their operations, bringing employees/volunteers back to work, and ensuring the workplace is safe.

The timelines for youth work fully restarting are not yet known but it is a good idea to begin planning for reopening because this will bring a new set of challenges. The main challenge which should be factored into all decisions will be ensuring that workers/volunteers and young people and their families have full confidence that their health will be protected.

To help you start to think about these challenges the Law at Work Return to Work Toolkit includes documents and templates that you can use for your group including a Return to Work Checklist, Return to Work Risk Assessment, Return to Work Safety guide, Building pre-opening audit, and many more useful documents. Please note that these are general documents for employers and not specific to a youth work setting. We will aim to provide further specific guidance when it has been produced by Scottish Government.

How to access Law at Work

These services are part of the package of benefits afforded to Youth Scotland member groups. You will be required to quote your Youth Scotland Membership number and details when accessing these services. Read about [joining Youth Scotland here](#)

To register for LAW: If you have not previously registered for Law at Work, go to this [webpage](#) and have your member group details and Youth Scotland membership number handy. Your Youth Scotland membership number will begin 350. LAW will also be using your primary membership contact email address.

To login: If you have previously registered for Law at Work, go to this [webpage](#) and enter your details. You should then click into the Coronavirus: Employer's resource centre, where you will find the COVID-19 Return to Work Toolkit.

If you have any problems logging in, please contact us at Youth Scotland and we can help you access a copy of the Return to Work toolkit.

4. Training and support

During the lockdown, Youth Scotland has been supporting member youth groups with regularly updated information, funding, and support. Visit our [COVID-19 page for details](#)

We have also developed a comprehensive training programme for youth workers and volunteers which aims to increase youth workers' abilities and skills to support young people through this crisis and beyond.

Digital youth work has been gaining momentum for years and the lockdown has truly brought it to the fore. Our online training focuses on young people's mental health and wellbeing, innovative adaptations to our ongoing programmes and highly-accessible training on how to deliver digital youth work.

To meet community-based youth work's changing needs as we move through the Phases, we are supplementing online training with support on how to deliver detached youth work and outdoor learning.

This includes: -

- Child Protection training
- Modules in 'Mental Health Awareness – Positive Coping Strategies'; 'Young people and self-esteem'; 'Mindfulness' and 'Understanding Challenging Behaviour'
- 'Digital Youth Work' training which supports youth workers to provide a safe space online for young people to engage in their youth groups with their friends.
- Creative Arts and STEM in an online space
- Youth Awards support and training, including Awards at Home for our Hi5 and Dynamic Youth Awards
- Google Be Internet Citizens – hugely relevant skills for youth workers and young people living in the digital age: how to spot fake news, echo chambers and filter bubbles, how to deal with trolling and online hatred and everything to help young people be good internet citizens
- Detached Youth Work training which supports youth workers to safely engage with young people outside – this will be supported by a Youth Scotland Detached Youth Work Toolkit www.youthscotland.org.uk/resources Available by end June
- Outdoor Learning training which supports youth workers to plan and deliver outdoor learning – this will be supported by a Youth Scotland Quick Guide to Outdoor Learning www.youthscotland.org.uk/resources Available by end June

You can view our training programme and book your space [on Eventbrite](#) or by visiting our [events calendar](#)

5. The Scottish Government's updated framework and approach

The Scotland's Strategic Framework Update states:

Our strategic intent remains to:

Suppress the virus to the lowest possible level and keep it there, while we strive to return to a more normal life for as many people as possible.

We have six main tools for achieving this:

- The quickest practical roll-out of our vaccination programme
- The most effective use of Test and Protect
- Applying proportionate protective measures (rules and guidance) to suppress transmission of the virus
- Effective measures to manage the risk of importation of the virus
- Supporting individuals, businesses and organisations to adhere to protective measures
- Providing care and support to mitigate the harms of the crisis

All six of these need to be used together and it will take commitment from all of us to make them work effectively.

(Page 7, Coronavirus (COVID-19): Strategic Framework update - February 2021

6. Resources and links mentioned in this document

Coronavirus (COVID-19): Strategic Framework update - February 2021

<https://www.gov.scot/publications/coronavirus-covid-19-strategic-framework-update-february-2021/>

COVID-19: Guiding Framework to support the delivery of youth work services

<https://www.youthlinkscotland.org/media/5974/youth-work-covid-19-guidance-framework.pdf>

Youth Scotland's Covid-19 resources – including guides on detached, outdoor and digital youth work

<https://youthscotland.org.uk/covid-19/>



Joining Youth Scotland

<https://youthscotland.org.uk/join/>

Law At Work - membership legal advice and services

<https://www.lawatwork.co.uk/user/register>

Youth Scotland events and training

<https://www.youthscotland.org.uk/training-events/events-booking/>



Youth Scotland:

Balfour House, 19 Bonnington Grove,
Edinburgh EH6 4BL

Tel: 0131 554 2561

Fax: 0131 454 3438

Email: office@youthscotland.org.uk

Twitter: [@youthscotland](https://twitter.com/youthscotland)

Facebook: [fb.com/youthscotland](https://facebook.com/youthscotland)

A company limited by guarantee No: 125456.

Scottish Charity No: SC000501.

Registered in Scotland.

www.youthscotland.org.uk